

The Rubin Museum of Art

Employment Opportunity

Rubin Museum of Art, 150 West 17th Street, New York, New York, 10011

HVAC Engineer

Immediate opening

Summary

The Rubin Museum of Art, opened October 2, 2004, is dedicated to the collection, preservation, exhibition, and publication of Himalayan Art. Within the Museum Operations division, the HVAC Engineer serves as a part of a team comprised of the Facilities Manager and Chief of Engineering and another HVAC Engineer.

Responsibilities

Responsibilities include but are not limited to the following:

- Operates and repairs HVAC systems, including working with electric and absorption chillers, boilers, controls, air handlers, humidifiers, building management systems and generator.
- Maintains and repairs electrical and plumbing systems.
- Performs preventative maintenance to all HVAC systems.
- Maintains repairs and maintains basic building components, doors, door hardware, electrical switches, outlets and lighting fixtures.
- Responds to HVAC cold and hot complaints within the facility complex.
- Works closely with the other HVAC engineer as part of a two-person engineering team who reports to the Facilities Manager and Chief of Engineering.
- Performs all other duties as assigned.

Qualifications

- A high school diploma or GED equivalent.
- A Certificate of Fitness, New York City Refrigeration's License from the New York City Fire Department.
- Minimum of 5 years actual practical working experience in maintenance, operation and repair of HVAC equipment.
- Experience with absorbers and other mechanical components including automated building management systems, emergency generators and fire-related equipment..
- Experience in servicing, repairing and maintaining basic building components including doors, door hardware, electrical switches, outlets and lighting fixtures, toilet facilities, etc.
- Prior museum experience is a plus.
- Knowledge of hot water and steam systems.
- A customer service oriented attitude and the ability to remain calm under stress, and to work effectively with a wide variety of people.
- Good physical agility and the ability to lift, bend and move objects of 75 pounds or less.
- General computer knowledge of Microsoft Office.
- The ability to work weekends and occasional evenings.

Salary Level

- Up to \$60,000 commensurate with experience.
- Competitive benefits package.

Please provide the following as part of your application:

- Complete resume, which must include salary history and requirements.
- Summarize your relevant qualifications for this specific position. No generic statements please.

Applications

- Indicate HVAC Engineer on the Subject Line of Email or in body of cover letter.
- Applications in electronic format preferred, and accepted at jobs@rmanyc.org
- Mailed applications – Manager, Human Resources, Rubin Museum of Art, 150 West 17th Street, New York, New York 10011